



Online Safety Policy

1. Policy Statement

Flourish Futures UK is committed to ensuring that all online tutoring sessions are delivered in a safe, secure, and professional manner. Online safety is an essential part of safeguarding children and young people.

2. Platforms Used

Online tutoring sessions are delivered using reputable, secure platforms such as Zoom or Microsoft Teams. Meeting links are shared only with parents/carers and are not posted publicly.

3. Professional Standards

Tutors will maintain professional conduct at all times. Sessions will take place in an appropriate environment with professional language and behaviour.

4. Parental Responsibility and Supervision

Parents/carers are responsible for ensuring that students participate in sessions from a suitable and safe environment. It is recommended that another responsible adult is present within the home during online tutoring.

5. Communication Boundaries

Communication will take place only through agreed professional channels. Tutors will not communicate with students via personal social media or private messaging.

6. Recording and Privacy

Online sessions are not recorded without written parental consent. Personal information shared during sessions is treated confidentially in line with GDPR.

7. Managing Online Concerns

Any concerns about inappropriate behaviour, online harm, or safeguarding disclosures during online sessions will be responded to in line with the Safeguarding & Child Protection Policy.

8. Policy Review

This policy will be reviewed annually or sooner if online safeguarding guidance changes.

Signed:

Cathy Robinson

Director – Flourish Futures UK

Date: _____